



Republic of the Philippines
TARLAC STATE UNIVERSITY

Romulo Boulevard, San Vicente, Tarlac City



BAGONG PILIPINAS

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June 19, 2026

MS. LOTA PASCUA
CERVANTES PRESS AND STORE INC.

F. Tañedo St, Tarlac City, Tarlac

Dear Ms. Pascua,

After careful evaluation by the Bids and Awards Committee (BAC) following the Republic Act 12009 and through their recommendation, we are happy to notify you that the Quotation of **CERVANTES PRESS AND STORE INC.** for the project: **PROCUREMENT OF OFFICE SUPPLIES** specifically items # 1 contained in PR# 2026-06-113/ with an amount equivalent to **Three Thousand Seven Hundred Twenty Pesos (Php. 3,720.00)**, has been accepted.

You are therefore required to deliver the items within **Five (5)** calendar days upon signing the Purchase Order. Failure to deliver the items as indicated in the Purchase Order shall constitute a sufficient ground for penalty of one-tenth (1/10) of one percent (1%) for every day of delay.

Your interest in this opportunity is highly appreciated and we look forward to the satisfactory performance of your obligation under this Project.

Very truly yours,

DR. JASPER JAY N. MENDOZA
 President

Conforme:

[Signature] 6-24-26
MS. LOTA PASCUA
CERVANTES PRESS AND STORE INC.

F. Tañedo St, Tarlac City, Tarlac

Date: _____

ABSTRACT NO. 259
 PROCUREMENT OF OFFICE SUPPLIES