



WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE:

03 JUN 2026

Supplier: **A-LINE TRENDSETTERS RENTALS & SERVICES**
(ROSALINDA M. ANDAYA)

Address: #326 Rizal St., Paraiso, Tarlac City

TIN: 209-157-847-000 Non-VAT

Tel. No.: 0919-385-6124

Work Order No.: 2026-112

Date: 5/22/2026

JO No.: 2026-103

Date: 5/14/2026

Mode of Procurement: Small Value Procurement (SVP)

Mode of Payment: n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on/or before **June 3, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF GRADUATION TOGA AND CUSTOMIZED SABLAY FOR LABORATORY SCHOOL Graduation Toga and Customized Sablay for Laboratory School (Grade 10 Junior High and Grade 12 Senior High) Date of Graduation: June 4-5, 2026. Specifications: Graduation Toga - 97 sets • Color: Royal Blue • Inclusion: Gown/Cap/Tassel • As per approved sample Customized Sablay (Sash) for Grade 12 Senior High - 97 pieces • As per approved sample Customized Sablay (Sash) for Grade 10 Junior High - 32 pieces • As per approved sample Note: Toga sizes shall be based on the submitted/finalized student size list. • As per approved sample *****	58,100.00	58,100.00



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Very truly yours,

Rosalinda M. Andaya
ROSALINDA M. ANDAYA
Signature over Printed Name of Supplier

DR. JASPER JAY N. MENDOZA

President

Authorized Official

5/26/26

Date

Fund Cluster: _____

Funds Available: _____

Ryan R. Rosouillo, CPA
RYAN R. ROSOUILLO, CPA

OIC-Budget Officer

ORS/BURS No.: 12-20444-2026-05-0101

Date of the ORS/BURS: 15 MAY 2026

Amount: ₱5x100



BAGONG PILIPINAS

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

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Conforme:

Very truly yours,

Signature over Printed Name of Supplier

DR. JASPER JAY N. MENDOZA

President

Authorized Official

Date

Fund Cluster: _____

Funds Available: _____

RYAN R. RONQUILLO, CPA

OIC-Budget Officer

ORS/BURS No.: 12-207512- 2026-05-0109

Date of the ORS/BURS: 15 MAY 2026

Amount: ₱ 58,100.00