



WORK ORDER

DELIVERY DUE DATE: **07 APR 2025**

Procurement Unit
Tel No.: (045) 606-8110 local 157/142

Supplier: **MAC AND I WINDOW BLINDS TRADING**
Address: **351 Zone 6, Brgy. Tariff, Tarlac City**
TIN: **282-220-251-000 Non-VAT**
Tel. No.: **0918 793 5097**

Work Order No.: **2025-055**
Date: **2/27/2025**
JO No.: **2025-012**
Date: **1/22/2025**
Mode of Procurement: **Small Value**
Mode of Payment: **n/15**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: INSTALLATION OF ROLLER BLINDS -1 pc of Roller Blinds, including labor and materials. Use black/dark gray roller blinds for a uniform and professional look Ensure accurate measurements for each window Properly install roller blinds with operating mechanisms. 1.2m x 2m black/dark gray roller blinds *With Valance *****	4,500.00	4,500.00

(Please read carefully at the back hereof)

Charge to: **02-MG44**
ROA No.: **1616-07-0778**
CONFORME & RECEIVE COPY:

MAC AND I WINDOW BLINDS TRADING
Firm/Dealer/Supplier/Contractor
Date: **03-18-25**



FUNDS AVAILABLE:
JASPER A. YAUDER, CPA
Budget Officer

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

APPROVED:
DR. ARNOLD E. VELASCO
President
Authorized Official

[Handwritten signature]



WORK ORDER

DELIVERY DUE DATE: 07 APR 2025

Procurement Unit
Tel No.: (045) 606-8110 local 157/142

Supplier : **MAC AND J WINDOW BLINDS TRADING**
Address : 351 Zone 6, Brgy. Tariji, Tarlac City
TIN : 282-220-251-000 Non-VAT.
Tel. No. : 0918 793 5097

Work Order No.: 2025-055
Date : 2/27/2025
JO No. : 2025-012
Date : 1/22/2025
Mode of Procurement: Small Value
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: INSTALLATION OF ROLLER BLINDS -1 pc of Roller Blinds, including labor and materials. Use black/dark gray roller blinds for a uniform and professional look Ensure accurate measurements for each window Properly install roller blinds with operating mechanisms. 1.2m x 2m black/dark gray roller blinds *With Valance *****	4,500.00	<u>4,500.00</u>

(Please read carefully at the back hereof)

Charge to: 02 - DCA
ROA No. : 2025-03-0778
CONFORME & RECEIVE COPY :



MAC AND J WINDOW BLINDS TRADING
Firm/Dealer/Supplier/Contractor

Date _____
Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

FUNDS AVAILABLE:
JASPER A. YAUDER, CPA
Budget Officer

APPROVED:
DR. ARNOLD E. VELASCO
President
Authorized Official

[Handwritten signature and initials]
OK 20250308