



WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

Pick-up / COD

DELIVERY DUE DATE: August 10-12-2026
Pick up

Supplier : **OUTER SQUARE AWARD CENTER**
Address : 1733 Año St., Poblacion, Baliwag, Bulacan
TIN : 279-072-530-000 Non-VAT
Tel. No. : 0917-516-0022

Work Order No.: 2026-168
Date : 7/24/2026
JO No. : 2026-161
Date: 7/14/2026
Mode of Procurement : Small Value Procurement (SVP)
Mode of Payment : COD

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF FABRICATION OF CUSTOMIZED PRESIDENTIAL MEDALLION WITH CHAIN FOR THE INVESTITURE CEREMONY Fabrication of Customized Presidential Medallion with Chain for Dr. Jasper Jay N. Mendoza for the Investiture Ceremony MATERIALS & FINISH 1. Engraved/Embossed Medals. 2. Finish: Gold plated. 3. Diameter: 7.5 cm (TSU logo). Other logos: 5 cm. 4. Gold plated chain. 5. TSU elements: Silver and gold. (2.5 cm) DESIGN CONCEPT The medallion embodies the identity, heritage, and aspirations of Tarlac State University. It Honors the President's authority, responsibility, and enduring commitment to uphold the University's vision, mission, and values. Every element reflects TSU's rich history, academic excellence and public service. ***** COMMISSION ON AUDIT RECEIVED TARLAC STATE UNIVERSITY By: _____ Date: <u>JUL 28 2026</u>	39,000.00	<u>39,000.00</u>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Very truly yours,

Jessie M. Samoktaniz
Signature over Printed Name of Supplier

DR. JASPER JAY N. MENDOZA
President/
Authorized Official

07-28-2024
Date

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : Ad. P. 6644 1006-07 1873
Date of the ORS/BURS: July 24, 2026
Amount : 99.00

RYAN R. RONOBULO, CPA
OIC-Budget Officer



WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE:

COD / Pick-up

Supplier : **OUTER SQUARE AWARD CENTER**
Address : **1733 Año St., Poblacion, Baliwag, Bulacan**
TIN : **279-072-530-000 Non-VAT**
Tel. No. : **0917-516-0022**

Work Order No.: **2026-168** ✓
Date : **7/24/2026** ✓
JO No. : **2026-161** ✓
Date : **7/14/2026** ✓
Mode of Procurement : **Small Value Procurement (SVP)** ✓
Mode of Payment : **COD** ✓

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF FABRICATION OF CUSTOMIZED PRESIDENTIAL MEDALLION WITH CHAIN FOR THE INVESTITURE CEREMONY ✓ Fabrication of Customized Presidential Medallion with Chain for Dr. Jasper Jay N. Mendoza for the Investiture Ceremony ✓ MATERIALS & FINISH ✓ 1. Engraved/Embossed Medals. ✓ 2. Finish: Gold plated. ✓ 3. Diameter: 7.5 cm (TSU logo). Other logos: 5 cm. ✓ 4. Gold plated chain. ✓ 5. TSU elements: Silver and gold. (2.5 cm) ✓ DESIGN CONCEPT The medallion embodies the identity, heritage, and aspirations of Tarlac State University. It Honors the President's authority, responsibility, and enduring commitment to uphold the University's vision, mission, and values. Every element reflects TSU's rich history, academic excellence and public service. ✓ ***** COMMISSION ON AUDIT RECEIVED TARLAC STATE UNIVERSITY By: _____ Date: JUL 28 2026	39,000.00 ✓	39,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Date

DR. JASPER JAY N. MENDOZA
President

Authorized Official

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUELO, CPA
OIC-Budget Officer

ORS/BURS No. : **02-10644 N/A. 07 2023**

Date of the ORS/BURS: **Jul 24, 2026**

Amount : **39,000.00**