

ASAP



WORK ORDER

BAGONG PILIPINAS

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE:

29 JUL 2026

Supplier : A.C. MENDOZA PRINTING COMPANY INC.

Address : San Sebastian Village Phase 3, Tarlac City

TIN : 007-290-469-000 VAT REG.

Tel. No. : (045) 982-1862/0917-514-9955

Work Order No.: 2026-165

Date : 7/23/2026

JO No. : 2026-162

Date: 6/21/2026

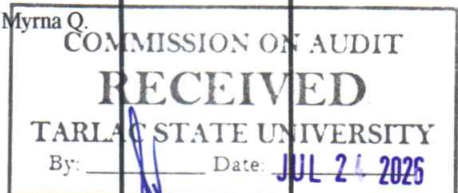
Mode of Procurement : Small Value Procurement (SVP)

Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Five (5) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF PRINTING AND BINDING SERVICES FOR THE 2025 ANNUAL REPORT Technical Specifications 2025 Annual Report Printing and Binding Book Title: 2025 Annual Report Book Size: A4 Total Pages: 292 pages (including cover and inner cover) Quantity: 20 copies Printing: Full Color Binding: Softbound (Glued and/or stitched) Materials: Cover: Board with Matte Lamination Inside Pages: C2S (Glossy) Paper, 120-160 GSM Distribution of Printed Copies: 1 copy - Malacañang Palace 2 copies - CHED (Commissioner Shirley Agrupis and Commissioner Myrna Q. Mallari) 3 copies - Senate of the Philippines 3 copies - House of Representatives (Congress) 3 copies - Department Secretaries 4 copies - Regional Directors 2 copies - Local Government Units 2 copies - Tarlac State University *****	95,000.00	<u>95,000.00</u>



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Date

DR. JASPER JAY N. MENDOZA

President

Authorized Official

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA

OIC-Budget Officer

ORS/BURS No. : 92-106491-1076-07-2496

Date of the ORS/BURS: July 23, 2026

Amount : 95.000.00